

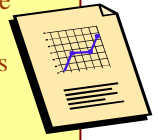
## CHAPTER REPORTS (covering July Through September)

Chapter reports for the third quarter should be submitted to VCOC Chapter Affairs not later than **7 October 2010** for summary presentation at the 14 October meeting in Petersburg. Please submit reports by e-mail and include a “copy to:” the VCOC Secretary. Report format can be found on the VCOC website at:

<http://www.virginiamoaa.com/chapters/chapterreportformat.html>

*/John Baumgarten, CDR, USN, Ret, VCOC 3<sup>rd</sup> VP & Chair of Membership/Chapter Affairs*

\_\_ Quarterly Reports help track progress toward Excellence Awards & VCOC goals.  
\_\_ Format includes sections on membership recruiting, legislative advocacy and publishing in media.



## SECRETARY SMORGASBORD



Additions/comments/deletions to 3rd quarter VCOC meeting minutes (July) are due by 30 Aug 2010. Draft minutes were emailed and are on the VCOC website.

Since the majority of Chapter Officers have welcomed the **move to electronic** contact and communication, those who **still desire to receive snail mail will be identified on the VCOC Directory and Chapter Listing by an asterisk (\*)**. Please let me know the names for this identification.

Info about the 14 Oct VCOC meeting is covered on page 8 and on the VCOC website. Send the attendance sheets to me, preferably by email, and pay the Treasurer at the door. Agenda is forthcoming.



*/Jim Rose, Col, USA, Ret, VCOC Secretary*

## VCOC WEBSITE

### Who, What, Where, When, Why & How

Melva Mallison created and manages the Virginia Council of Chapters (VCOC) Website using Network Solutions hosting package. Access the site on the internet at Virginia MOAA.com. The site has existed since January 2006, with the same hosting package and domain name at annual cost of about \$140 and same web manager at no cost. The purpose of the website is to **enhance communications** with Virginia’s MOAA chapters and others interested in the VCOC. The website is **in addition to** other communication methods which include Email, *The Council Crier* and VCOC meetings (with handouts). Chapters may refer members to relevant portions of the VCOC website for more info about particular items, such as VCOC meetings or events, legislative issues, or Give Me Ten recruiting.

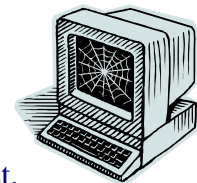
**To navigate the website**, note the menu of categories on the left and either select the main category by clicking on it or you may point your cursor at the main category to see the sub-sections and click on one of those. Example: click on “**Chapters**” to go to the webpage with a summary of each Virginia chapter (provided by the chapter) or point your cursor to “**Chapter**” and see the sub sections you may click on: Chapter Report Format, Quarterly Reports, a couple of chapter happenings, Chapter President’s Symposium last year (with pictures), Chapter Zipcode Listing & MOAA Chapter Codes (for our Virginia chapters).

The new **legislative alert system, VAVET**, is addressed in “state legislative” section. There are two legislative sections on VCOC website: National & State, with content provided by VCOC Legislative Committee leaders.

**Contact** info for VCOC Officers and often-used links are in the main “Contacts” web page. Additional info is in sub-sections including directory (constituent chapter leaders list). Directory requires user name “vcoc4dir” and password “chapter” to protect chapter leaders from spam.



*/Melva Mallison, Maj, USAF, Ret, VCOC 2nd VP & Web Manager*



Please note, you cannot change the VCOC website without going through the web manager. If you download a document, make a change and save it, you have saved it to your computer, but not to the web server.

**Send website input** via email (plain text or word doc), with any photos separate from documents to [melvamaj@cox.net](mailto:melvamaj@cox.net). Items to be posted on the VCOC website should come **through** (or at least info copy to) the relevant VCOC committee chair (i.e. Legislative Chair for legislative, Membership Chair for membership/Give Me ten). These subject-matter-experts are listed in page 2 of this newsletter and on the website.

**Chapters without websites** can refer to their summary on the Chapters webpage when applying for Excellence Awards.

**If your chapter website** is developed with a great-easy-to use web-hosting package, please let VCOC and other chapters know about it (including cost).